

**PORT OF IBERIA DISTRICT BOARD OF COMMISSIONERS
REGULAR MONTHLY MEETING AGENDA
THURSDAY, JANUARY 14, 2021
PORT ADMINISTRATIVE OFFICE – 5:30 P.M.**

PRESS NOTIFIED

01/13/2021 BY FACSIMILE & EMAIL

TIME ALLOTTED

A G E N D A

- | | |
|----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 5:30 P.M.- 5:31 P.M. | 1. Call to Order - Roll Call. |
| 5:31 P.M.- 5:32 P.M. | 2. Opening Prayer & Pledge of Allegiance. |
| 5:32 P.M.- 5:34 P.M. | 3. Presentation of Appreciation Plaque to 2020 Board President - Commissioner Mark Dore'. |
| 5:34 P.M.- 5:35 P.M. | 4. Approval of Minutes - Regular Meeting – Tuesday, December 15, 2020.
Special Meeting-Wednesday, December 23, 2020. |
| 5:35 P.M.- 5:45 P.M. | 5. Discuss and/or Distribute the Following: <ul style="list-style-type: none">(a) Budget Summary for Six (6) Months Ending December, 2020.(b) Listing of Utility Breakdown as it Relates to Electricity, Water, & Natural Gas.(c) Listing of Tenant Lease Billings for 2021.<ul style="list-style-type: none">{1} Discuss/Consider Request made by Excalibar (a Newpark Company) (Email dated January 11, 2021), Regarding Lots 11-A, 11-B, and Lot 14 (11.179 acres) and Lot 12 (4.490 acres) at the Port of Iberia.{2} Update on Parker Drilling Letter Request Dated December 17, 2020, Regarding Cancellation of the Lease on Tract F-2 (10.00 acres) for Calendar Year 2021, Located at the Port of Iberia Millennium Expansion Phase I Property Site.{3} Discuss/Consider Request made by Ram Design (Joulon) (Email dated December 22, 2020).{4} Discuss/Consider Request made by Crosby Construction Services (Email dated December 15, 2020) Relative to POI Semi-Annual Invoice #4839 (Infrastructure Only) for the Period October 1, 2020 thru March 31, 2021.(d) Listing of Boat Stall Tenant Lease Billings for 2021.(e) Approve Payment of Bills & Checks Issued During Interim Period. |

- 5:45 P.M.- 6:05 P.M. 6. Mr. John Istre with Broussard, Poche', L.L.P., to Address the Commission - Presentation of Fiscal Year 2019-2020 Audit.
- 6:05 P.M.- 6:10 P.M. 7. Discuss/Consider Norris Insurance Consultants, Inc. Professional Services Contract for Property & Liability Insurance Consulting Services.
- 6:10 P.M.- 6:20 P.M. 8. Mrs. Carmel Breaux, President, Norris Insurance Consultants, Inc., to Address the Board Regarding the Port of Iberia District's , 2021 Annual Insurance Renewals:
- {1} SCHWING INSURANCE: (May 12, 2021).
General Liability, Automobile Liability and Physical Damage, Umbrella Liability, Public Official Errors & Omissions Liability, Crime, Boiler & Machinery, Inland Marine, Equipment Floater and Building & Contents.
- {2} BROWN & BROWN OF LOUISIANA: (April 1, 2021).
Flood Insurance; Workers Compensation.
- 6:20 P.M.- 6:35 P.M. 9. Report from Mr. Gerald Gesser, Gesser Group, APC on:
- (a) Proposed Facility Inspection
- {1} Discuss/Consider Gesser Group's Proposal.
- (b) Port of Iberia Small Repairs Projects:
- {1} Status Report for All Points End of Lease Items.
- {2} Status Report for the "You Are Here" Port Sign Installation by Crosby Construction Services Located on David Berard Road.
- {3} Status Report for Security Camera Location on David Berard Road and Frank's International.
- {4} Status Report for Utility Meters (Cleco, Lawco, Atmos, and Entergy).
- {5} Status Report for Water Meter Backflow Preventer Freeze Protector.
- {6} Discuss/Consider Queen City Plumbing Invoice No. 27530 for Water Meter Backflow Preventer Freeze Protectors.
- {7} Discuss/Consider Gesser Group's Inv # 07-POI-SRP.
- (c) Hurricane Laura Storm Damages
- {1} Status Report of on Hurricane Laura Flood Damage.
- {2} Status Report on Hurricane Laura FEMA Application.
- {3} Discuss/Consider Gesser Group's Inv. #05-POI-HLSD.

- (d) Hurricane Delta Storm Damage:
 - {1} Status Report of Hurricane Delta FEMA Application.

6:35 P.M.- 6:55 P.M.

10. Louisiana Port Construction & Development Priority Program SPN H.011928 "East & West Yard" Expansion & Site Improvements Project:

- (a) **Report from Mr. Oneil Malbrough of GIS Engineering on:**
 - {1} Port Priority & Capital Outlay Spreadsheet.**

Report from Mr. Austin Hebert of GIS Engineering on:
{1} Drainage Update SPN H.011928(324)
(Phase IV of SPN H.011928).

{2} Building B – POI West Yard SPN H.011928(325d)
Crane & Ventilation Purchase & Installation
(Phase Vd of SPN H.011928).

- (a) Update on Status of Project.
- (b) Discuss/Consider Approval of Acadiane' Renovations, Ltd. Application for Payment No. 4.
- (c) Discuss/Consider Approval of Change Order No. 2.

{3} Building B - POI West Yard SPN H.011928(325a)
Electrical Construction
(Phase Va of SPN H.011928).

- (a) Update on Status of Project.
- (b) Discuss/Consider Approval of Preferred Electric Application for Payment No. 5.
- (c) Discuss/Consider Approval of Change Order No. 5.

{4} Building B – POI West Yard SPN H.011928(325g)
Bay 5 Repairs and Renovations
(Phase Vg of SPN H.011928).

- (a) Update on Status of Project.
- (b) Discuss/Consider Approval of Acadiane' Renovations, Ltd. Application for Payment No. 6.

{5} Building B – POI West Yard SPN H.011928(325e)
Building B Multipurpose Facilities & Small Warehouse
(Phase Ve of SPN H.011928).

- (a) Update on Status of Project.
- (b) Discuss / Consider Approval of Acadiane' Renovations, Ltd. Application for Payment No. 2.

{6} Building B – POI West Yard SPN H.011928(325b)
Concrete Construction (Bays 1-4)
(Phase Vb of SPN H.011928).

- (a) Update on Status of Project.

- {7} **Building B – POI West Yard SPN H.011928(325f) Site Improvements**
(Phase Vf of SPN H.011928).
 - (a) Update on Status of Project.
 - (b) Discuss/Consider Approval of Garden City Construction Application for Payment Number 3.
 - (c) Discuss/Consider Recommendation of Substantial Completion to Garden City Construction.
 - (d) Discuss/Consider Request for Approval of Balancing Change Order No. 2.

- {8} **Building B – POI West Yard SPN H.011928(325c) Steel Repairs & Installation (Bays 1-4)**
(Phase Vc of SPN H.011928).
 - (a) Update on Status of Project.
 - (b) Discuss/Consider Approval of Frisco Industrial Contractors, LLC Application for Payment Number 4.

- {9} Discuss/Approve GIS Engineering, LLC December Invoice No. 70005222 POI West Yard Expansion.

- (b) **Report from Port Attorney on:**
{1} Status/Update on POI West Yard.

- (c) **Report from Executive Director on:**
{1} Status/Update on POI West Yard.

6:55 P.M.- 7:15 P.M.

- 11. **Report from Mr. Oneil Malbrough of GIS Engineering, LLC on:**
 - (a) **Port Millennium Expansion Phase III Project – Site Excavations & Dredging.**
{1} Update on the Status of the Port Millennium Expansion Phase III Project.
 - (b) **Bank Stabilization Project (Slip P-2).**
{1} Project Update (Chart, All Points, Dynamic).
{a} 45-Day Clear Lien Period.

{2} Discuss/Approve GIS Engineering, LLC December Invoice No. 70005224 for Bank Stabilization Project.
 - (c) **Change of Scope Request Regarding SPN H.011756 Port Priority Port Improvements – Site Improvements at Tracts “K”, “L”, and “M” (POI Millennium Expansion Phase II Property Site).**
{1} Expand SPN H.011756 to Include Improvements of Steel Bulkhead and Bankline Stabilization at Tracts “O” and “P” in the Vicinity of Tracts “K”, “L”, and “M”.
{2} Update on Engineering, Geotech, and Surveying for Improvements to Steel Bulkhead and Bankline

Stabilization of Tracts “O” and “P” SPN H.011756 in the Vicinity of Tracts “K”, “L”, and “M” Contingent upon the LA DOTD Approval.

(d) **AGMAC Project General Engineering and Consulting Services:**

- {1} Update on Status of AGMAC Project.
- {2} AGMAC Port’s Maintenance Dredging Permit Update.
- {3} Discuss/Approve GIS Engineering, LLC December Invoice No. 70005221 for General Engineering & Consulting Services.

(e) **AGMAC Phase I Dredging Project:**

- {1} Project Update.
- {2} AGMAC Dredging Project – Update on Permit LDNR and USACE.
- {3} AGMAC Dredging Project – Pipeline Coordination.
 - ❖ Status/Update on Shell Pipeline Receipt of Invoice (GIS Verification Letter & Proper Documentation)
 - ❖ Status/Update on Boardwalk’s Invoice No. 13928080 dated December 14, 2020 (GIS Verification Letter & Proper Documentation).
 - ❖ Discuss/Consider Approval of Tennessee Gas Pipeline Company, L.L.C. a Kinder Morgan Company Invoice No. 302713AFE1.
- {4} Landowner Coordination.
- {5} Survey Update.
- {6} Discuss/Approve GIS Engineering, LLC December Invoice Number 70005223 for AGMAC Phase I Dredging Project.

7:15 P.M.- 7:25 P.M.

12. Report from Port Attorney on:
- (a) Update on Waterway Obstruction Channel P-2-B per Crosby Construction Services, Inc. Request for the Removal of Obstruction on the POI Millennium Expansion Phase I Property Site.

7:25 P.M.- 7:40 P.M.

13. Report from Executive Director on:
- (a) Update on Max J. Derbes, Inc. Regarding Marketing Vacant Port Properties.
 - {1} Discuss/Consider Listing Agreement between Max J. Derbes, Inc. and Port of Iberia for Marketing Vacant Port

Properties.

- (b) Status Report on Proposed Plans for the Upgrade & Additional Footage to the Bulkhead for Prairie Contractors Asphalt Plant Site.
- (c) Update on Hebert Shell & Limestone, Inc. new Lease Agreement and/or Amendment to Current Lease Agreement Regarding Lot 25 (1.00 acre) and Lots 26-28, 56-58, & 59B (6.580 acres) (former Estis Well Service Yard).
- (d) Discuss February 16, 2021 Regular Monthly Board Meeting (Mardi Gras Holiday).
- (e) Executive Director's Monthly Report
- (f) Announcements.

7:40 P.M.

14. Adjournment.